**PRE-DEPARTURE CHECKLIST**

**DOCUMENTS (consider copies only)**

* Valid ID and/or passport/Visa/Destination Procedure
* Boating license/ qualifications/ Radio Certificate
* Driver License/ Credit card/ cash
* Boat Insurance/ Charter Contract
* Travel/Medical Insurance/ Vaccination Documents
* Marina Data/ Almanac/ Guide for destination
* Charts: electronic and paper (appropriate scale for destination)
* Personal/Sail/Boat logs

**TECH/COMMS**

* Plugs/Adapters/charger
* Camera/iPhone/iPad/ Laptop
* Waterproof cases/stands
* Headlamp/ flashlight
* Handheld VHF/ VHF/ SSB/ Satphone
* Handheld GPS/ EPIRB/SAR

**TOYS**

* Dive mask/ Snorkel/ Swim fins
* CD/ MP3s/ DVD/ Movies/ Camera
* Scratch paper/ pens/ pencils
* Playing cards/ Board games
* Books/ Magazines/ Journal
* Fishing Gear

**CLOTHING/GEAR**

* Sunglasses/ Glass straps/ Hats/ Hat straps
* Sailing gloves/ Anchoring gloves
* Boat shoes/ Tevas/ footwear with heel strap
* Dinghy-landing/ beach shoes
* Swimsuits/ Wet suits and gloves
* Rain gear/ Cold-weather clothing, jackets
* Daily-wear clothes/ Warm-weather clothing
* Towels/ Hammock/ Fluorescent lantern/ Fly swatter
* AC/DC Cooler

**PROVISIONS**

* Destination/local purchase
* Water tank/bottles
* Perishable/non-perishable plan
* Booze/dry underway
* Air/water tight containers**/s**torage
* Toilet paper/soap/cleaning

**ENVIRONMENT**

* Weather actual/forecast: cloud cover/ precip/ dew point/ winds/ obscuring/ local advisories
* Ambient light: sunset and rise/ moon rise and set/ phase/ cultural lighting
* Notice-to-Mariners/ active ranges
* Tides and currents
* Estimate travel times/ locations
* Wx for duration of sail + 24hours

**PLAN**

* File a float plan with someone you know (template)
	+ Where youʼre going and when to return (and what to do if you don’t).
	+ How to contact the captain in emergency
	+ Create waypoints
	+ itinerary/ departure time/ arrival time
	+ Emergency/ rescue plan
* Safety Gear
	+ Life jackets/ Lifesling/ Throwable flotation
	+ Horn or sound-producing device
	+ Fire extinguishers/ location/ use
	+ Flares/ Distress Signals
	+ Navigation/ Handheld/ Flood Lights
	+ Identify other gear if fitted
* On-board Systems
	+ Operation of the head and associated valves
	+ Water system/water maker/water rationing/valves
	+ Shower procedure/ drain
	+ Check bilges
	+ Batteries/electrical system/charging
	+ Stove/oven type/use
	+ Seacock locations/Diagram
* Rigging/Sails/Lines/Sheets
	+ Mailsail
	+ Jib/Genoa
	+ Reefing/Furling
	+ Storm sails
	+ Vang/Preventer/Traveler
	+ Topping Lift
	+ Anchor/rode/windlass
* Comms
	+ VHF Radio;
		- Who can use
		- Appropriate channels
		- Mayday procedure/ crib sheet
		- Listen to traffic to develop SA of the area
	+ InReach
		- Who/ when can use
		- Ensure another pers can make an emerg call
	+ EPIRB
* Crew/ Passengers
	+ Boating experience/ qualifications
	+ Personal/ safety gear/ famil
	+ Crew duties and actions
		- First Mate (second-in-command)
		- Coxswain (navigation and steering)
		- Boatswain (deck crew)
		- Identify non-swimmers (life vests on at all times)
	+ positions/lookouts/ listening watches
	+ questions
* Winch handles secured in cockpit
* Bilge pump/ emergency tiller handle present
* Through-hole plugs present
* Abandon Ship Bag Location (refer Safety Checklist)
* Anchor/ rode ready for immediate use
* Available tow/throw line
* Appropriate log entries