**BAREBOAT CHARTER CHECKLIST**

**BEFORE ARRIVAL**

* Sleep aboard night before/after
* Provisions
* Transport to marina
* Taxes payable
* Trip Insurance
* Hull Damage Waiver
* Charter kayak/sailboard/stand-up paddleboard
* Snorkle/SCUBA gear
* Provisions/full/split/delivery/pickup

**PERSONAL GEAR**

* Swimsuits
* Shirts/coverup/tees/dress
* Shorts/pockets/zippers/sun dress
* Pants/night out/quick-dry/coverup/capris
* Fleece/wind/rain jacket
* Toiletries/wash kit/enviro-friendly
* Beach towel/sport/microfibre
* Shoes/amphibs/flip-flops/non-marking
* Ball cap/Tilley/visor/sun cap
* Duffle/Wet bag/collapsible/day-pack
* Sunglasses/sunscreen
* Sailing gloves/floatation
* Seasick medication
* Headlamp/Flashlight
* Photo ID/Passport/Charter docs/Sail Qualifications
* Zip-locks
* Camera/digital/underwater/Go-pro type
* Cell phone/charger/cables/accessories/adapters
* Books/magazines/games/music player
* Charts/cruising guides
* Navigation tools/GPS/Handheld VHF
* Zip/cable ties/duct tape/safety wire

**SAFETY**

* First Aid Kit/check contents
* Horn location/function/whistle
* Flares function/expiration
* VHF radio(s)/function/local channels/weather
* Emergency or Spare Anchor/rode
* Fire extinguishers/location/function/expiration
* PFDs/location/size/function/Safety harness?
* Life sling/location/function/tied off?
* Pole/extendable?/floating?
* Fenders/location/size/enough?
* Dock lines/location/condition/extra
* Manual Bilge Pump & Handle/location/function/bucket
* Emergency tiller/ location/function
* Thru-hull fittings & plugs/location/function diagram
* Propane tank/spare/full?/lighter/cutoffs/location/function
* Stove/even/BBQ/ location/function

**DINGY**

* Oars/matching pair/fit
* Dingy Anchor/painter
* Motor/lift/tilt/2 or 4-cycle/
* Start motor to verify function/safety line
* Fuel quantity
* Spare shear pin
* Safety/security line/transom clamps
* Air Pump/Bailer/Bilge pump

**ON DECK**

* Anchor/bitter end secured?/depth marks/rode/chain
* Windlass function
* Location & Use of Swim Ladder
* Reefing Lines/equipment
* Condition of Hull/damage/cosmetic
* Steering cables/shafts
* Rub rail and all standing rigging
* Sails/running rigging/winches/Halyards tied/operate all
* Whisker pole
* Bimini/Dodger condition and operation
* Strength/security of stanchions/pulpits/lifelines
* winch handles/location/function/floating?
* Wheel Lock
* Depth Gage Alarm Set @ \_\_\_\_\_\_\_
* Fresh water fill/location/tool/level check/full?
* Diesel fill/location/tool/level check/full?
* Diesel Tank vent pipe
* Black Water Tank location/tool/level check/empty?

**ENGINE**

* Oil level/extra quarts
* Transmission level/extra quarts
* Coolant level
* Battery (Water, connection, corrosion, etc.)
* Raw Water Seacock/Filter/ Cleaning
* Belt Tension/spares
* Fuel Filter
* Temp Gauge/Alarm
* Oil Pressure Gauge
* Glow Plug preheat button?
* Operation of Engine Controls (Forward/Reverse/Throttle)
* Start Engine/water flow
* Check Stuffing Box/leakage
* Folding props/Transmission in Reverse
* Manual cutoff

**NAVIGATION**

* GPS Operation
* Charts & Guides
* Boat documentations: registration & papers
* Boat/Motor Manuals and check list
* Compass/variation/deviation
* Depth Gauge/location/accuracy/adjust
* Masthead fly
* Speedo/location/clean
* Autopilot function

**ELECTRICAL & SYSTEMS**

* Battery Switch/charging/management
* Refrigerator/freezer/function/Cutoff?
* 12 Volt/USB sources
* Other Switches and gauges
* A/C location/function
* Navigation Lights/Anchor Light
* Bilge Pumps/float switch/ location/function
* Bilge Pump Filter location/cleaning
* Y valve for head
* Operation of tables
* Stereo/speakers location/function
* Operation of Head/Shower
* Shore power location/function
* Breakers/control for all systems
* Generator location/function
* Fuel fill/vent/tank location
* Water fill/tank location

**MISCELLANEOUS**

* Charter Company emergency number \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Breakdown Procedure
* Contacts for towing \_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Inventory List from Charter Company
* Toolbox location/contents
* WD40/Track Lube
* Lock and key for Cabin
* Wind Scoop/ Window Screens
* Linens/towels/pillows/cleaning supplies
* Missing from Inventory List provided?
* Weather/local issue/surprises
* Time avail to find a mooring

**BOAT RETURN**

* Docking instructions
* Personal Gear
* Linens/towels bagged
* Fridges/lockers empty
* Clean interior/empty trash
* Fill Fuel/Water
* Empty holding tanks
* Maintenance debrief form
* Customer survey
* Return rental gear
* Walk-thru/gear inventory
* Security deposit return/charter signoff
* Logbook stamp
* Crew photo